



## Parent / Guardian Nominee for Child Supervision

### Requirements for supervising employed children

- Employers must make sure children are always supervised while at work.
- It is ideal that parents supervise their child, but if this isn't possible, parents can nominate another person to supervise their child. This should be someone that the parent and the child know very well and feel comfortable being around, such as a relative or close family friend.
- Parents must nominate in writing any adult who is not part of the employer's workforce to supervise their child. This includes close relatives such as grandparents or anyone employed by the parents, like a nanny.
- Children must always be in view of the person supervising them. Exceptions are when using the toilet and getting changed in private for children who are independent.
- If the supervisor can't keep the child in line of sight, they can watch them via a video split, as long as they can see and hear the child.
- Employers will be required to keep a copy of this authorisation for their records and have it ready for inspection by a children's employment officer upon request.

This section to be completed and signed by a parent or guardian and returned to the employer.

I, (Parent/Guardian) \_\_\_\_\_ Email \_\_\_\_\_

of (Suburb/Town) \_\_\_\_\_ Postcode \_\_\_\_\_

Primary Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

give permission for (Nominee) \_\_\_\_\_

to supervise Child(ren) \_\_\_\_\_

for name of production \_\_\_\_\_ on date(s) \_\_\_\_\_

I understand the requirements that my nominee must fulfil when supervising my child and declare that the information provided is correct.

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_