



Office of the
Children's Guardian

Module 1

The NSW Carers Register Overview

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Welcome



Welcome to Module 1 of the NSW Carers Register Training Program.

This module will provide an overview of the Carers Register

NSW Carers Register



The screenshot shows a presentation slide titled "The NSW Carers Register". At the top left is the NSW logo and "Office of the Children's Guardian". At the top right is the "Office of the Children's Guardian" logo. The slide content includes two bullet points and an image of a man at a laptop. A small mouse cursor icon is visible over the text, with the instruction "Click/tap next to continue." below it. The slide number "4 of 9" is in the bottom right corner.

The NSW Carers Register

- The Carers Register is a secure, restricted access database which holds information about authorised carers, individuals who apply to become authorised carers, and their household members
- The system has been developed by the Office of the Children's Guardian to promote the safety, welfare and wellbeing of children and young people in statutory and supported out-of-home care.

Click/tap next to continue.

4 of 9

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Aim of the Carers Register



1. To improve the appropriate authorisation of carers in NSW, by licensing carers after all required probity and suitability checks are completed and by supporting effective inter-agency information exchange about carer applicants, authorised carers, and their household members.
2. The Carers Register will provide a common resource that all agencies must use to share information about carer applicants, carers and their household members.
3. A carer de-authorised by one agency will not be able to present at another organisation without the two agencies discussing the person's suitability to be a carer.

Guiding principles



The screenshot shows the NSW Carers Register website. At the top left is the NSW Office of the Children's Guardian logo. At the top right is the Office of the Children's Guardian logo. The main heading is "The NSW Carers Register". Below this is a red banner with the text "Guiding principles". The main content area has a dark green background with a book titled "GUIDING PRINCIPLES" on the right. The text reads: "The Carers Register will record essential information only and operate as a restricted access site, subject to strict privacy controls." followed by "It will reduce the risk of inappropriate authorisation of carers by:" and a list of two bullet points. At the bottom left is a small icon of a person with a speech bubble and the text "Click/tap next to continue." At the bottom right is "Slide 4 of 9".

NSW Office of the Children's Guardian

The NSW Carers Register

Office of the Children's Guardian

Guiding principles

The Carers Register will record essential information only and operate as a restricted access site, subject to strict privacy controls.

It will reduce the risk of inappropriate authorisation of carers by:

- requiring agencies to certify that statutory and supported carers, and relevant household members, have undergone minimum required probity and suitability checks
- acting as a licensing tool by issuing an individual with a carer authorisation number, without which a person may not provide statutory or supported care

Click/tap next to continue.

GUIDING PRINCIPLES

Slide 4 of 9

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What the Carers Register will not do



What the Carers Register will not do:

- Record details of children in care
- Support placement matching
- Replace designated agencies' more detailed processes and systems for assessment and authorisation of carers and their households
- Contain detailed records
- Record details of carers who are not authorised by designated agencies
- Record details of carers who do not provide care in a private capacity e.g. staff in residential care

Aggregated Data

The screenshot shows the NSW Carers Register website. At the top, there are logos for NSW Office of the Children's Guardian and The NSW Carers Register. Below the header, the text reads "Aggregated data" and "The Carers Register will be a reliable source of aggregated data including:". This is followed by a list of four items, each in a colored box with a number:

- 01 application and authorisation history, including application refusal and cancellation or suspension of an authorisation
- 02 associations between carers and households (including individual household members) and movements into and out of households
- 03 any historical or current associations between carer applicants, carers and their household members and designated agencies
- 04 consolidated reports detailing households and associated carer application/authorisation history

At the bottom left, there is a small icon of a person and the text "Click/tap next to continue.". At the bottom right, there is a small "Page 6 of 8" indicator.

The Carers Register will be a reliable source of aggregated data including:

- application and authorisation history, including application refusal and cancellation or suspension of an authorisation
- associations between carers and households (including individual household members) and movements into and out of households
- any historical or current associations between carer applicants, carers and their household members and designated agencies
- consolidated reports detailing households and associated carer application/authorisation history

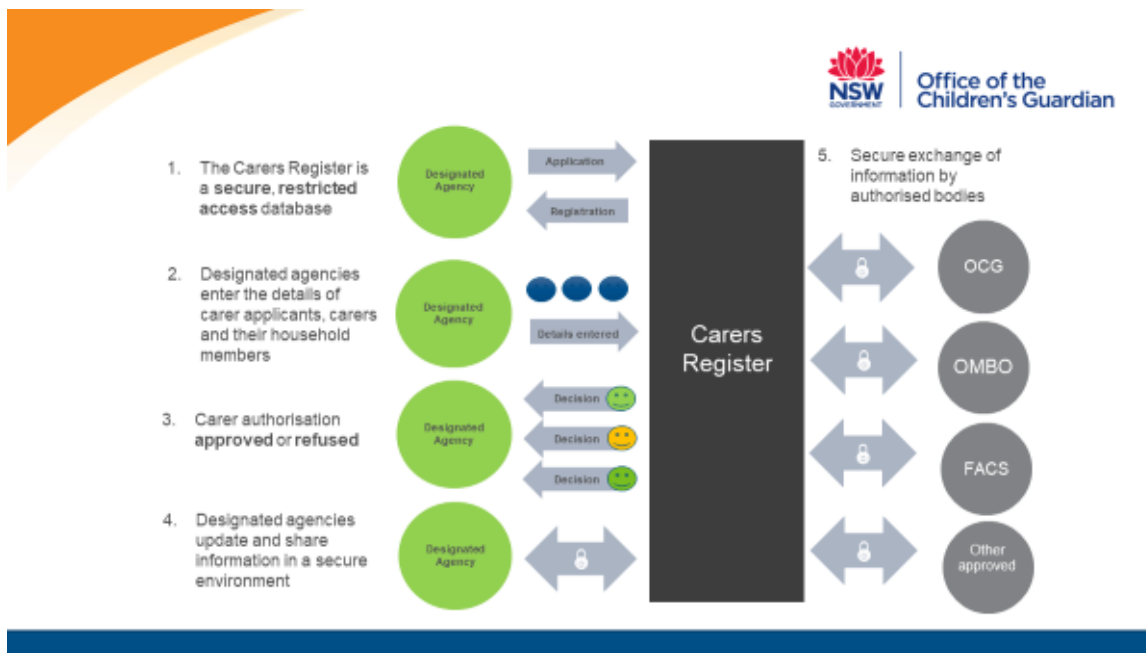
Flags and Alerts



Information recorded in the Carers Register will:

- flag potential concerns relating to carer applicants, carers and their household members
- provide alerts to designated agencies to follow up and seek further information from other designated agencies

Carers Register Process



Here is an overview of how the Carers Register works.

1. The Carers Register is a secure, restricted access database.

- A designated agency registers with OCG to access the Carers Register.
- The OCG processes the application and provides the agency with secure access details.
- The designated agency may then create additional users.

2. Recording the details of carer applicants, carers and their household members

- Designated agencies are prompted to search for individuals in the system before entering details
- The system will flag the outcomes of carer applications, surrendered/suspended/ cancelled authorisations and certain reportable allegations and conduct involving carers
- Designated agencies must certify completion of minimum probity and suitability checks
- Emergency authorisations are provisional and deemed to be an application for full authorisation

3. Carer authorisation approved or refused

- A designated agency may grant (or refuse) an application for authorisation
- The system will issue a carer authorisation number, licensing an individual to provide statutory or supported OOHC.

4. Information sharing

- The Carers Register is a common resource that all agencies must use to share information about carers, carer applicants and their household members.

Congratulations



Congratulations!!!

You have successfully completed module 1.