



Reporting Obligations

Organisations (and their employees/volunteers) that provide services to children in NSW have certain reporting obligations related to the safety, welfare and wellbeing of the children in their care. These exist to protect children from abuse or other harm that may occur while they are in the care of the organisation or elsewhere. Organisations and their employees/volunteers are required to report certain incidents, complaints and allegations, and these reports often need to be made to more than one agency. The following information is intended to give guidance to organisations and individuals on their reporting obligations:



NSW Police Force



Make a report to police if the matter involves conduct towards a child that you suspect may be criminal in nature.

For emergencies call **000**

For police assistance and general enquiries call **131 444**



Department of
Communities and Justice
(DCJ)



Communities
and Justice

Make a report to DCJ if you suspect a child is at risk of significant harm.

Types of abuse include neglect, sexual, physical and emotional.

Call the Child Protection Helpline on **132 111**



Reportable
Conduct Scheme



Office of the
Children's Guardian

Notify reportable allegations against staff, certain volunteers and contractors within 7 working days.

For advice and support contact **02 8219 3800**

reportableconduct
@ocg.nsw.gov.au



Regulator
(if applicable)



Organisational
response

Every concerning matter is an opportunity for your organisation to strengthen its child safe practices and culture. This includes assessing and reviewing relevant policies and procedures.

For support implementing child safe practices contact the Office of the Children's Guardian on **02 8219 3600**



If you require support to understand your reporting obligations, please contact:



Office of the
Children's Guardian

Locked Bag 5100
Strawberry Hills NSW 2012
ocg.nsw.gov.au

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