# Exiting carer/s

This list has been designed by the sector to guide sector practice when a placement ends. What information should be recorded, what carer supports are needed and agency analysis. It is not a prescribed document but can be adapted as per designated agency requirements.

| Exiting Carer (including carer transfers and surrenders)(determine who should conduct the interview |
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| Name and role of interviewer or reviewer |       |
| Date of interview or review: |       |
| Carer names |       |
| Date of last placement |       |
| Authorisation conditions – relative/kinship or general foster carer? |       |
| Brief outline of caring / placement history  |       |

| Carer Feedback |
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| What led you to decide to withdraw from the carer role? |       |
| Can you tell me what impact fostering has had on your own family and support network? |       |
| What did you like best about being a carer? |       |
| What do you like about being a carer? |       |
| Did you feel valued and listened to? |       |
| Were you consulted on decisions? |       |
| Were you encouraged to participate and provide your views in case planning and review, case management etc? |       |
| Connection with other carers at events or mentoring? |       |
| What did you like least about being a carer? |       |
| What could have been done differently? |       |
| How helpful was the training offered? Did you participate in training? |       |
| What was your experience of training? What recommendation would you make about training?  |       |
| If the carer had or is subject to a reportable allegation, has this affected your decision? |       |
| What was this experience like? |       |
| What could the agency have done better to support you through this process? |       |
| Would they recommend fostering to others? |       |
| Would they consider returning to fostering? Can we contact you in the future to discuss other caring options?  |       |
| How would you describe your relationship with agency staff? What affected this relationship? Did this impact your caring role? |       |
| How would you describe the transition process? What could have been done differently? |       |
| Would you consider fostering in a different capacity? i.e. respite |       |
| What changes could the agency make to better support:* carers
* birth family
* foster child/young person
 |       |
| Any other comments or suggestions |       |

| Grief and loss |
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| Carer psychoeducation – symptoms, recognition and acknowledgement.  |       |
| What supports are available for carers internal and external? |       |
| Support offered to all family members? EAPS, any other supports |       |

| Agency analysis |
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| Reason for carer exiting? |       |
| Is there any chance the carer could be retained – if so what actions? |       |
| What actions did the agency take prior to the carer’s decision to cease their role? |       |
| Would the carer be interested in being a respite carer? |       |
| Would the carer be interested in caring for another agency?  |       |
| Are there any current or past investigations?  |       |
| Were there concerns regarding the carer’s compliance with the Code of Conduct? |       |
| Did the agency have concerns regarding the carer/s? If so, detail: |       |
| Agency self reflect – what could have been done differently?  |       |
| Continuous improvement – how do we use this information now with our current carers and to inform our practices?  |       |

| Actions & follow up |
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| Detail actions specific to this carer e.g final letter, file closure, Carers Register update |       |

| Agency analysis |
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| Where to from here?  |       |
| What could we have done to retain carer? |       |
| How does this information inform the ongoing carer supervision and support plan?  |       |
| Any other comments, suggestions or actions moving forward? |       |

| Sign off |
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| Interviewer sign off |       |
| Manager sign off |       |
| Senior Manager sign off |       |